

POVERTY ELIGIBILITY REQUIREMENTS

TO BE ELIGIBLE, A PERSON SHALL DO ALL THE FOLLOWING ON AN ANNUAL BASIS:

MUST FILE ALL BELOW FORMS

FORM 5737 – APPLICATION

FORM 5739 – AFFIRMATION OF OWNERSHIP & OCCUPANCY

FORM 4988 IF NOT FILING INCOME TAXES

- BE AN OWNER OF AND OCCUPY AS A HOMESTEAD THE PROPERTY FOR WHICH AS EXEMPTION IS REQUESTED
- FILE A CLAIM WITH THE BOARD OF REVIEW ACCOMPANIED BY ***FEDERAL & STATE INCOME TAX RETURN FOR ALL PERSONS IN THE HOMESTEAD***, INCLUDING ANY PROPERTY TAX CREDIT RETURNS FILED IN THE IMMEDIATELY PRECEDING YEAR OR IN THE CURRENT YEAR
- ***IF NOT FILING INCOME TAX RETURN SIGN ADDITION PAPERWORK ** (FORM 4988)***
- PRODUCE A VALID DRIVERS LICENSE OR OTHER FORM OF IDENTIFICATION IF REQUESTED
- PRODUCE A DEED, LAND CONTRACT OR OTHER EVIDENCE OF OWNERSHIP OF THE PROPERTY
- MEET THE FEDERAL POVERTY INCOME STANDARDS AS DEFINED AND DETERMINED ANNUALLY BY THE LOCAL UNIT
- PRODUCE ALL RECORDS OF INCOME (SOCIAL SECURITY, PAYSTUBS, UNEMPLOYMENT ETC)
- PRODUCE ALL RECORDS OF EXPENSES (UTILITY BILLS, PAYMENTS, ETC)
- PRODUCE ANY AND ALL BANK STATEMENTS (SAVINGS ACCOUNTS, CHECKING ACCOUNT, SAVINGS BONDS ETC)
- PRODUCE ANY AND NET RECEIPTS FROM FARM SELF EMPLOYMENT
- ALL PROPERTY OWNERS INTEREST INCOME (***ANY OWNERS – CHILDREN, LIFE ESTATE ANY/OR ALL INTEREST***)
- PRODUCE ALL ALIMONY, CHILD SUPPORT, PUBLIC ASSISTANCE & VETERAN'S PAYMENTS
- PRODUCE ALL COLLEGE OR UNIVERSITY SCHOLARSHIPS OR GRANTS
- ANY ADDITIONAL ELIGIBILITY REQUIREMENTS AS DETERMINED BY THE TOWNSHIP/CITY BOARD OF REVIEW

***** THE APPLICANT IS GIVING PERMISSION TO A PERSONAL INSPECTION BY THE ASSESSOR AND OR BOARD OF REVIEW MEMBER OR SUPERVISOR TO VERIFY INFORMATION SUBMITTED OR STATEMENTS MADE TO THE ASSESSOR, BOARD OF REVIEW OR SUPERVISOR IN REGARD TO POVERTY APPLICATION DEEMED ACCURATE.***
